

**APPLICATION FOR THE POST OF
VICE CHANCELLOR,
WOMEN UNIVERSITY OF AZAD JAMMU AND KASHMIR, BAGH**
(Please fill the form by typing out)



1. **Name:** _____
2. **Father's Name:** _____
3. **CNIC #:** _____
4. **Domicile:** _____
5. **Contact:** **Land Line:** _____ **Mobile:** _____
6. **Email:** _____
7. **Present Position:** _____
8. **Address:** _____
9. **Age:** _____

Date of birth			Total age on last date of application		
Day	Month	Year	Years	Months	Days

10. ACADEMIC QUALIFICATION:

Sr. #	LEVEL		NOMENCLATURE OF THE DEGREE	GRADES/ CGPA	NAME OF THE INSTITUTION
1	MATRICULATION				
2	INTERMDIATE				
3	BACHELORS				
4	MASTERS				
5	MS/M.PHIL				
6	Ph.D. (Tick anyone)		(Please specify field of Ph.D.)		
	Foreign	Local			

11. Research Articles, Publications, Conference Proceedings, Books/Book Chapters/Patents: (Please attach list with complete details):

Foreign	Local	Total

12. PROFESSIONAL LEADERSHIP AND EXPERIENCE:

Academic				
Designation/Position	From (dd. mm. yyyy)	To (dd. mm. yyyy)	Total Duration (years. months. days)	<u>Evidence</u> Page number of document
Administrative				
Designation/Position	From (dd. mm. yyyy)	To (dd. mm. yyyy)	Total Duration (years. months. days)	<u>Evidence</u> Page number of document

13. SELF QUANTIFICATION BY THE APPLICANT

1	Academic Qualification based on University Ranking = 20 Marks		
	Max Marks	Marks Scored	<u>Evidence</u> Page number of document
Academic Qualification based on University Ranking a) PhD from the Top 100 QS Ranked Universities of the World - 20 Marks b) PhD from the Top 101-300 QS Ranked Universities of the World -19 Marks c) PhD from the Top 301-500 QS Ranked Universities of the World -18 Marks d) PhD from an HEC recognized or UNESCO listed institution -17 Marks <u>Note:</u> The most current publically available QS Ranking will be referred to while allocating marks.	20		

***Disclaimer:** The self-quantified marks are only for indicative purposes. Only the marks awarded according to statutes duly approved by the Search Committee shall be valid and final. Any misstatement/overstatement or concealment of fact shall be liable to disqualification.

2	Professional & Leadership Experience = 25 Marks		
	Max Marks	Marks Scored	Evidence Page number of document
a) 03 Marks for every year in a full-time senior leadership position as a Vice Chancellor, Pro-Vice Chancellor, Dean or equivalent position. b) 02 Marks for every year as Chairperson/ Head of Department/Director of University Department/Branch/Center, Registrar, Treasurer, Controller of Examinations, Principal of a constituent college, university Professor or equivalent position; or c) Experience in senior leadership position in a large public or private sector organization such as Director General (DG), Director, Chief Technical Officer (CTO), Chief Financial Officer (CFO), Chief Operating Officer (COO), Chief Executive Officer (CEO) or equivalent. i. 03 marks for every year in a full-time senior leadership such as CEO, DG or equivalent first tier position ii. 02 marks for every year as Director or equivalent 2nd tier position	25		

Note:

- In case of overlapping experience the highest score in any category will be counted towards determining the merit of candidates.
- Only full-time teaching/administrative/management experience will be considered. Additional Charge will not be considered while calculating experience.
- Certified profile of large public or private organization, will be provided by the applicants.
- Equivalent position will be decided by the Search Committee on a case-to-case basis.

3	Research Articles, Publications, Conference Proceedings, Books/Book Chapters/Patents = 16 Marks		
	Max Marks	Marks Scored	Evidence Page number of document
a) 02 marks per research article/publication/conference proceeding in peer reviewed journals/conference proceedings listed in ISI Web of Science, SCOPUS or HEC recognized foreign and local journals. b) 02 marks per Book Chapter and 04 marks per Book published by international academic publishers of repute, listed on the SENSE ranking of academic publishers and books recognized by HEC. c) 02 marks per patent listed by World International Property Organization (WIPO).	16		

Note: The 15 Marks of Research Articles, Publications and Conference Proceedings will be given over and above the publications required for the position of professor.

4	Supervision = 09 Marks		
	Max Marks	Marks Scored	Evidence Page number of document
a) 0.5 marks per M.Phil./MS thesis as a supervisor (Max 03 marks); b) 02 marks per Ph.D. thesis as a supervisor (Max 06 marks).	09		

Note: These marks shall not be awarded to Co-Supervisor(s)."

QUALIFICATION MARKS = 70

Candidates scoring 60% marks (42 Marks) will be short-listed for the interview.

INTERVIEW MARKS= 30

Total Marks = 100 (70% of Qualification Marks + 30% of Interview Marks)

CHECKLIST OF DOCUMENTS ATTACHED:

Sr. No.	Detail	Attached (Yes/No)
1	Certified Copies of educational certificates/degrees/diplomas	
2	Certified teaching experiences letters clearly stating duration of position	
3	Certified administrative experience clearly stating duration of position	
4	Certified Profile of large public or private organization (if applicable),	
5	List of research publications. Certified copies of first page and index of research journals	
6	Undertaking that points being claimed for a Research Article, Publication, Conference Proceeding are not being additionally claimed for a book/book chapter or vice versa	
7	A detailed Curriculum Vitae clearly highlighting all elements of eligibility criteria and personal attributes	
8	Three recent passport size photographs	

14. Up to 1000 words written statement by the candidate on the marks “**Why you may be appointed as a Vice Chancellor?**”

SIGNATURE: _____

Date: _____